

# Rebates. Discounts. Profits.

## Maximize your rebates:

Every dollar saved is a dollar added to your net profit. While you will not be penalized (NO FORFEITURES!), to ensure you receive the rebates you've earned, we <u>highly recommend</u> you report your purchases every quarter. You have 40 days after the end of each quarter to report your purchases and it allows us to verify that each Partner has recognized all of your purchases.

<b>Quarter</b>	<u>Dates</u>	Reporting Deadline		
First	January 1–March 31	May 10		
Second	April 1-June 30	August 10		
Third	July 1-September 30	November 10		
Fourth	October 1-December 31	February 10		

# How to report for rebates:

The Partner Network is accessible from <a href="www.yoursgihub.com">www.yoursgihub.com</a>. Most companies have only one login. If you need a login, see your owner/manager. If you have forgotten your password, click the link to reset it.

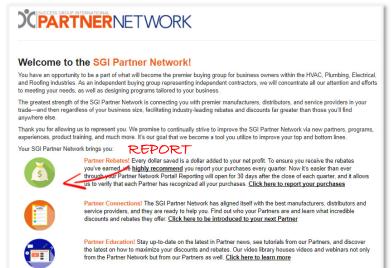
www.yoursgihub.com

| Sign In | Sign

Click on Partner Network at the top of the dashboard.

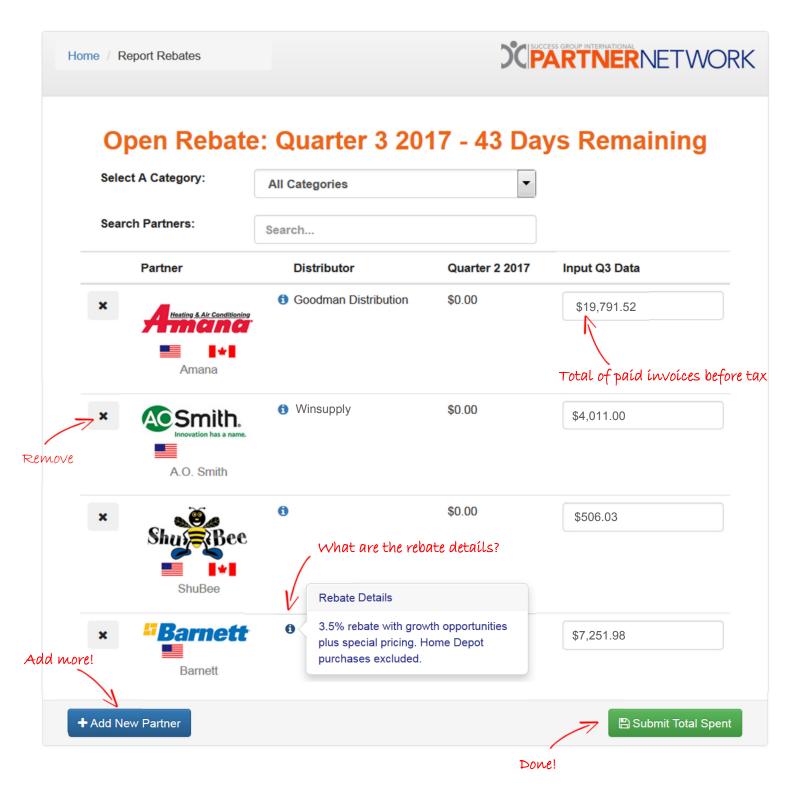


After you click on Partner Network, if you don't see this page and receive an error message or are prompted for an additional login, use Chrome as your browser. Click on "Partner Rebates" to enter your quarterly totals.

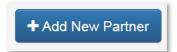


#### Take a closer look:

This is YOUR reporting portal. You select which partners are included on this list. From the Partner Resource Pages found on the Partner Connections portal, you can identify companies as "Preferred Partners" or complete the Preferred Partner Collection Forms (PPCFs) for any manufacturers selling their products through distribution centers. If you haven't made those identifications yet, you can also "add a new partner" from this page.



## Add a new partner:



Customize your reporting list by adding new partners. Click on the "Add New Partner" button at the bottom of the reporting portal for a list of available partners.

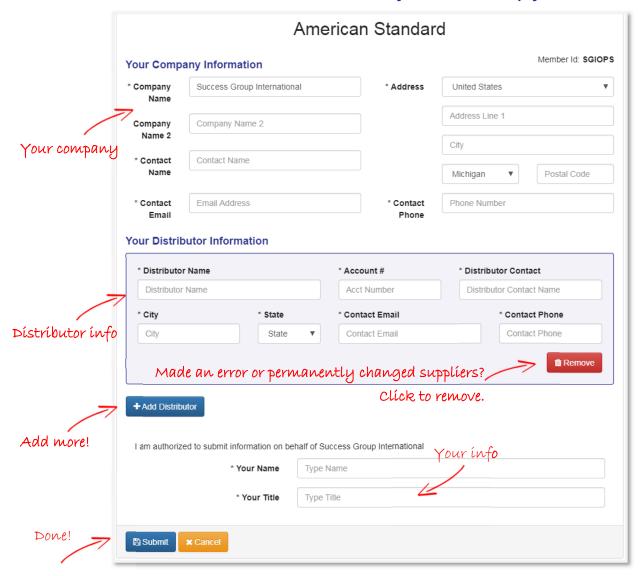
#### Zoom in:



Click to select each partners you use. Even if you only use them periodically, it is wise to add them to the list as a reminder to report.

### **Preferred Partner Collection Forms (PPCF):**

Manufacturers that sell their products through a 3rd party distributor require a PPCF. This form notifies the manufacturer that you are an SGI member and identifies the distributors and account numbers from which you buy their products. Without these forms, the manufactures will not be able to collect your sales data and pay the rebate.



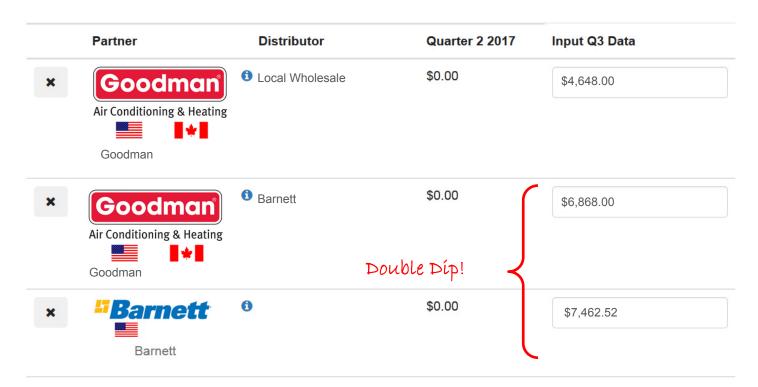
## **Helpful hints:**

To more efficiently collect your totals, contact your local rep and ask that they provide you with your quarterly totals or keep a spreadsheet to track your qualifying purchases as you receive the invoices throughout the quarter.

	Α	В	С	D	E	F	G	Н
1		Goodman	Goodman	Barnett	Bradford White	R.E. Michel	InSinkErator	InSinkErator
2		Local Wholesale	Barnett		R.E. Michel		Local Wholesale	Barnett
3		\$ 909.00	\$ 1,018.00	\$ 67.52	\$ 699.00	\$ 201.36	\$ 89.00	\$ 124.00
4		\$ 2,620.00	\$ 1,113.00	\$ 101.00	\$ 1,125.00	\$ 363.00	\$ 149.00	\$ 101.00
5		\$ 1,119.00	\$ 2,316.00	\$ 1,018.00	\$ 599.00	\$ 699.00	\$ 96.00	\$ 88.00
6			\$ 899.00	\$ 1,113.00	\$ 1,089.00	\$ 1,125.00		\$ 82.00
7			\$ 1,522.00	\$ 2,316.00		\$ 599.00		
8				\$ 426.00		\$ 1,089.00		
9				\$ 899.00		\$ 425.00		
10				\$ 1,522.00				
11								
12	TOTAL	\$ 4,648.00	\$ 6,868.00	\$ 7,462.52	\$ 3,512.00	\$ 4,501.36	\$ 334.00	\$ 395.00

# **Double Dips:**

Look for opportunities to "Double Dip" your rebates. Purchase a participating manufacturer's product through one of our many distribution partners and earn double the rebates—one from the manufacturer and one from the distributor.



#### **More Questions?**

Contact your Partner Network Support Team at 866-356-8328 or PartnerNetwork@YourSGI.com. We are here to help!